

# Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office  
Dr. Helen Benjamin, Chancellor

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor; *Deborah Blue*, Vice Chancellor, Districtwide Planning and Educational Services; *Peter García*, President, LMC; *Eugene Huff*, Associate Vice Chancellor, Chief Human Resources Officer; *Mojdeh Mehdizadeh*, Associate Vice Chancellor, Chief Information Officer, *Kindred Murillo*, Vice Chancellor, Districtwide Administrative Services; *Ray Pyle*, Chief Facilities Planner; *Tim Leong*, Director, Communications and Community Relations, *Judy Walters*, President, DVC; *McKinley Williams*, President, CCC

## May 2009

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### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Revised Mission Statement and 2009-14 Strategic Plan

Cabinet provided input and made suggestions to the newly revised Districtwide mission statement and 2009-2014 Districtwide strategic plan. Both documents now go to the Governing Board for approval at their May 27 meeting.

### Management Sabbatical Application

Cabinet received an update on a management sabbatical leave application submitted by Cherry Li-Bugg. Upon Governing Board approval, she will begin her sabbatical July 2009.

### New Proposed Resource Allocation Model

Cabinet continued their review and discussion on a suggested draft allocation model for the District. Input was provided on the proposed allocation model, management funding model, and associated policies and procedures.

### FTES Goals Discussed

Cabinet discussed FTES projections for 09-10 given the unstable state funding landscape. Further review will be conducted and revised targets may be appropriate.

### Police Services Department Review

Cabinet reviewed the overall Police Services Department program and budget for the past five years.

## Capital Outlays

Cabinet reviewed LMC capital projects that were previously approved for state matching funds. Given the unstable state funding landscape, those funds are potentially in jeopardy. Different alternatives were discussed and Cabinet agreed to move forward and fund the capital projects.

## District Policies and Procedures

Item(s)	Result
Administrative Procedure 1001.01, <u>Process to Introduce New or Revise Existing Governing Board Policies</u>	Cabinet gave final approval at their May 12, 2009 meeting.
Administrative Procedure 1900.03, <u>Administrative, Business, Curriculum and Instruction, Human Resources, Payroll and Student Services Procedures</u>	Cabinet gave final approval at their May 12, 2009 meeting.